



The Men's Health Forum in Ireland Ltd Executive Officer

The Men's Health Forum in Ireland Ltd wishes to appoint an Executive Officer. Initially, this appointment is for a one year period. The person appointed will be self-employed.

The Men's Health Forum in Ireland Ltd

The Men's Health Forum in Ireland (MHFI) was established in 1999, and became a Company Limited by Guarantee in the Republic of Ireland in 2010. It is a voluntary organisation that works on an all-Ireland basis to enhance the health and well-being of men and boys. It is a diverse network of individuals and organisations which seeks to identify the key concerns relating to male health, and to increase understanding of these issues. It seeks to promote, influence and enhance all aspects of the health and well-being of men and boys in Ireland.

The MHFI:

- Works to preserve and protect men's health.
- Provides information in all matters relating to men's health to health professionals and the general public.
- Commissions and disseminates research.

The specific functions of the position are to:

1. Support MHFI in achieving its aims and objectives.
2. Manage the Company.
3. Secure funding to support the ongoing work of the Company.
4. Co-ordinate National Men's Health Week 2011.
5. Project manage an initiative on young men and suicide.

Applicants should possess:

- A thorough knowledge of men's health.
- A minimum of 10 years experience of working in the area of men's health.
- A knowledge of policy making processes.
- A familiarity with community and voluntary sector work.
- Experience of working in partnerships at national, regional and local level.
- Strong research skills.
- A sound knowledge of company practice.
- Strong project and people management skills.
- Excellent writing and oral communication skills.
- A proven track record in fundraising.

Salary:

€45,000 per annum

Management:

The newly appointed Executive Officer will work closely with the Board of the Men's Health Forum in Ireland Ltd, and will report directly to its Chair.

Closing date for submissions:

All applications, including a detailed CV, must be submitted by 5.00pm, on Monday 20th December 2010, to Dr Paula Carroll, by email at: PCarroll@wit.ie